

## **MONTANA FISH, WILDLIFE & PARKS FINANCIAL REVIEW ADVISORY COUNCIL**

### **CHARTER**

#### **Purpose**

In 2015, the 64<sup>th</sup> Montana Legislature passed a law requiring Fish, Wildlife and Parks (FWP or department) to review its expenditures and revenue every four years to determine the need for making license revenue recommendations to the legislature (87-1-629, MCA). The law states that the department shall report the findings of its review to the legislature in the next regular session. The first report to the Legislature is due January 1, 2019. This deadline means the department shall present a financial update to the Environmental Quality Council at its January, 2018 meeting. Prior to the 2019 session, the department shall provide a second update to the EQC that addresses the need for making license revenue recommendations to the legislature. The FWP Director has chartered a citizen advisory council to assist the department with this financial review.

#### **Specific Assignments and Expected Products**

The Financial Review Advisory Council (FRAC) is tasked with the following:

- Review department's expenditures (past four years)
- Review department's current fund balance
- Review projected revenue and expenditures (next two years and beyond)
- Assess need for revenue and/or expenditure adjustments
- Develop recommendations for achieving adjustments, if needed
- Prepare a final report to the FWP Director on the advisory council's findings and recommendations

#### **Authority and Duration**

The advisory council is chartered to provide recommendations to the FWP Director. The FWP Director is the decision-maker in determining what information shall be presented to the Legislature. The advisory council shall assist the department with preparing an initial financial review, to be presented to the Environmental Quality Council at its January 2018 meeting. The advisory council shall complete its final recommendations in time for the department to provide a second update to the EQC prior to the 2019 Legislature. The department anticipates that the council's final recommendations will need to be completed no later than August 2018.

#### **Oversight and Staff Support**

The Director's staff shall provide oversight to the advisory council and serve as the liaison with the Director. In addition, FWP shall provide support staff to assist the council with its work, including assembling requested information and providing feedback on the council's work.

#### **Operating Procedures**

The advisory council will meet as often as necessary to accomplish its assignment within the allotted time-period. The department anticipates the council convening one or two times before the end of 2017, and two to three times in 2018. The council will make decisions by consensus when possible (consensus will be defined by the council). If unable to reach consensus, the council may present alternative points of view for consideration.

**Reimbursement**

Council members shall be reimbursed by the department reasonable travel expenses pursuant to sections 2-15-122(5) and 2-18-501 through 2-15-503, MCA

**Membership**

The FWP Director is responsible for appointing the members of the advisory council. Refer to attached list of council members.

**Approval**

This Charter is approved by the Fish, Wildlife & Parks Director on Sept. 29, 2017.

  
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Martha Williams, Director

1 Sept 29, 2017  
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Date

## FWP Financial Review Advisory Council Members

Name	Affiliation
Tim Aldrich	Fish and Wildlife Commission, former member of FWP License and Funding Advisory Council (LFAC), former member of FWP Finding Common Ground advisory council
Bob Gilbert	Walleyes Unlimited Walleyes Unlimited, former member of FWP License and Funding Advisory Council (LFAC)
Ed Hammer	Billings business owner, former member of FWP License and Funding Advisory Council (LFAC)
Ed Beall	Helena business owner (sporting goods), former member of FWP License and Funding Advisory Council (LFAC)
Dave Chadwick	Montana Wildlife Federation, former member of FWP Finding Common Ground advisory council
Mark Lambrecht,	Rocky Mountain Elk Foundation, former member of FWP Finding Common Ground advisory council
Brian Ohs	Montana Trout Unlimited
Donna McDonald	Upper Canyon Outfitters, Alder, MT
Representative Willis Curdy	House District 98, Environmental Quality Council
Senator Doug Kary	Senate District 22